

CHAPTER 11

MONITORING AND EVALUATION

The following monitoring and evaluation procedure would be followed to make the plan functional and a living document:-

- a) The DDMA shall regularly review the implementation of the plan.
- b) In order to improve the plan the DDMA would check the efficacy of the plan after any major disaster/emergency in the district and see what did work and what did not work and make amendments to the plan accordingly.
- c) As per Sub Section (4) of Section 31 of the Disaster Management Act, 2005 the plan would be reviewed and updated annually and the year in which the plan has been reviewed would be clearly mentioned in shape of header in each page of the plan.
- d) Resource inventory of the district fed into the IDRN would be regularly updated and appended to the plan.
- e) Names and contact details of the officers/officials who are the nodal officers or the incharge of resources to be updated on regular basis.
- f) A soft copy of the plan would always be kept in the DDMA website for reference by all concerned.
- g) A Copy of the plan would be sent to all the stakeholder departments, agencies and organisations so that they know their role and responsibilities and they are also prepare their own plans.
- h) Regular Mock Drills should be conducted to test the efficacy of the plan and check the level of preparedness of various departments and other stakeholders.
- i) Regular training and orientation of the officers/officials responsible to implement the plan should be done so that it becomes and useful document to the district administration.
- j) Regular interaction and meetings with the CPMFs and Army or any other central government agency would be done by the DDMA should that there is no problem of coordination during disasters. The representatives of these organisations should be invited as expert for the DDMA meeting. A copy of the DDMP should also be shared with them.
- k) The DEOC would assist the DDMA in keeping the plan in updated form and collecting, collating and processing the information.
- l) The DDMP would be comprehensively reviewed in the year 2013 latest by December and incorporating feedback from the departments and field officers.